

Friends of Mineralogy, Pennsylvania Chapter 2023 Symposium at University of Pittsburgh, Johnstown Campus

To Our Dealer Friends:

Welcome to the 2023 Annual Symposium sponsored by the Friends of Mineralogy, Pennsylvania Chapter, Inc. (FMPA) in conjunction with the University of Pittsburgh, Johnstown Campus. We invite you to participate as a dealer at the Symposium, to be held from 8 AM to 5 PM on November 11, 2023, in Heritage Hall at the University of Pittsburgh, Johnstown, PA Campus.

The cost to dealers is \$25.00 per 6-foot long, 30-inch wide table, which we will furnish for the Symposium. Reservations are necessary to hold table space. Space is assigned on a first-come, first-served basis. Set-up will begin at 6:00 AM. Dealers are expected to be fully set-up by 8:30 AM, and to remain set up until 6:00 PM. All dealers must be packed up and out of the building by 10:00 PM.

Dealers are responsible for compliance with the tax code of the Commonwealth of Pennsylvania relative to sales at the Symposium. Each dealer is furnished with a large plastic trash bag, into which all your debris must be placed during and at the completion of the Show. Dealers are responsible for furnishing their own table covers and skirts; this is optional. We can furnish them at a cost of \$10.00 per table. See dealer contract for more details.

Please be aware that any changes you consider making to your table(s), for example, subletting your space to another dealer, require prior approval by FMPA.

The large auditorium accommodates all of the dealers in a single, undivided sales area. Ample free parking is available at the facility for the public, and a dealer loading/unloading area at the side entry on the main driveway loop (depressed curb marked for handicap access). After unloading, dealers must park in the lower parking area as indicated on the attached campus map, leaving the main parking area available for attendees.

We will have speakers in the adjacent room. Advance publicity will be distributed locally and at shows in the Pennsylvania—Delaware—New Jersey area. A digital mailing will be made to all area clubs throughout the season, and the announcement will be posted on the FM-PA and EFMLS Facebook pages and websites and on other popular calendars and regional Facebook pages.

Table space at the Symposium is limited. It is important for you to send in your reservation, with payment, as soon as possible, but no later than **October 15, 2023**. By returning the enclosed dealer contract with your payment, you indicate your acceptance of the terms and conditions contained in this letter and on the reservation form. Make checks payable to **Friends of Mineralogy**. Checks and the completed reservation form should be sent to Ron Sloto, P.O. Box 13, St. Peters, PA 19470.